

QEP Committee Minutes
Friday, September 16, 2022
3:15 p.m.

Members Present: Piers Rawling (chair), Philosophy; James Clark, Provost; Tracey Douling, Career Center; Latika Young, Undergraduate Studies/Doctoral Student; Ethan Venzas, Biological Science (Doctoral Student); Beth Hodges, Research; Maxine Jones, History; Cindy Chapa, Communication; Jorge Galeano, Engineering; Mark Riley, Graduate School; Gale Etschmaier, University Libraries; Ashley Bush, Business; Stephen Tripodi, Social Work; Cathy Levenson, Biomedical Sciences; Jorge Piekarewicz, Physics; Michelle Rambo-Roddenberry, Engineering

Members Excused: Jim Whyte, Nursing; Toby Park, Education Policy; Jayne Standley, Music; Justin Kennemur, Chemistry; Dawn Carr, Sociology

Staff Present: Ruth Storm, Provost's Office; Robert Bradley, Provost's Office; Leslie Richardson, Center for Teaching and Advancement; James Beck, Graduate School; Tim Logan, Arts and Sciences; James Hunt, Institutional Research; Galiya Tabulda, Institutional Performance and Assessment

The Chair requested that each member of the committee provide a short introduction.

The Provost provided a brief overview of the purpose of the Quality Enhancement Plan. Dr. Ruth Storm provided an overview of the QEP requirements within the context of the university's Compliance Certification Report. The requirements of the QEP include the following: a topic identified through its ongoing, comprehensive planning and evaluation processes; has broad-based support of institutional constituencies; focuses on improving specific student learning outcomes and/or student success; commits resources to initiate, implement, and complete the QEP; and includes a plan to assess achievement.

Then, the Provost provided a detailed charge to the committee (see attached). The Provost requested that the committee first review the strategic plan and institutional data. He emphasized that the members should not identify a topic before reviewing the plan and data in some detail. He also noted that the QEP topic be selected after reviewing the President's goals, which have been adopted by the FSU Board of Trustees. The Provost indicated that this plan is intended to improve doctoral education at the university dramatically.

Dr. Robert Bradley reviewed the university's experience with the previous two QEPs. He described the lessons learned from the previous QEPs including, for example, the need to develop a plan that is narrow in scope, aligned with strategic direction of the university and leadership priorities, has a manageable assessment plan, aligns with and can be integrated into the organizational structure of the university, developed within a sustainable budget, and contributes to improvements within the university and to its reputation and is sustainable.

The chair indicated that the next meeting would focus on better understanding the university's strategic plan (current and proposed) and institutional data relevant to the university plan and leadership/Board of Trustee goals regarding doctoral education.

The next meeting of the QEP Committee is scheduled for Friday, September 23, from 3:15-5:00, in 201 Westcott Building. The chair will provide a Zoom link. Upon motion of the Chair, the Committee adjourned at 5:00 p.m.