

QEP Committee Minutes

Friday, Month Day, Year

3:15 p.m.

Members Present: Piers Rawlings (Chair), Philosophy; Casey Dozier, Career Center; Beth Hodges, Devin Soper; Ashley Bush, Business; Maxine Jones, History; Brian Barton; Jim Whyte, Nursing; Cathy Levenson, Biomedical Sciences; Galiya Tabulda; Mark Riley; Graduate School; Jorge Piekarewicz, Physics; Justin Kennemur; Athanasios Vouzas, Biological Science; Dawn Carr, Sociology; Toby Park - Gaghan, Education Policy; Michelle Rambo-Roddenberry, Engineering; Stephen Tripodi, Social Work; Gale Etschmaier, Libraries; Latika Young, Undergraduate Studies.

Members Excused: James Clark, Provost; Jayne Standley, Music; Susan Rogowski, Math; Jorge Galeano, Engineering; Jeff Philips. Sindy Chapa, Communication; Tracey Douling, Career Center.

Staff Present: James Hunt, Institutional Research; Leslie Richardson, Center for Teaching and Advancement; James Beck, Graduate School. Sara Hamon, Undergraduate Studies; Tim Logan, Arts and Sciences.

The Chair requested that each member of the Committee provide a brief introduction, convened the meeting, and indicated three items would comprise the agenda: Graduate School Fellowship Offerings for Doctoral Students Presentation by Brian Barton, announcements concerning a QEP subcommittee, and, if time allows, a Career Center Offerings Presentation by Casey Dozier.

Brian Barton presented the Graduate School Fellowship Offerings for Doctoral Students, beginning with their mission, services, and staffing specifics. He informed the committee on the Fellowship's services including graduate admissions and recruitment, systems management, events, receptions (both virtual and in-person) and emphasized their cyber-security. He then explained that they have no specific budget for the graduate and doctoral candidate recruitment fairs that they hold virtually and in-person, throughout the Southeast. Mr. Barton explained that, especially after the pandemic, it has been difficult to hold in-person fairs without a budget, they have had to tie together locations, be judicious with spending, and cannot compete with top Universities in the field of recruitment.

Mr. Barton then went on to discuss the several fellowship awards they fund and their specific requirements. The majority of the fellows and funds go towards the Legacy Fellowship. The funds are distributed using an allocation model wherein a great student is chosen from each department and the Deam on that college chosen who shall receive the fellowship. The committee was informed that Fellowship had tried several different models of dissertation fellowships, yet students were not meeting the completion requirements.

Mr. Barton then explained that, to satisfy the demand at the college level, the Fellowship needs 10 more fellowships annually, to meet AEI task force goals they need additional funding to increase fellowships from McNair and FAMU Feeder, and that they need support as they expect growth in both enrollment and application to continue. He explained that, for FSU to compete with the other top 15 public universities regarding graduate and doctoral recruitment, they need two business analysts, admissions officer, a \$100,000 annual recruiting budget, a budget of \$70,000 per year for an on-campus graduate tour, a \$40,000 one-time expense to begin offering the tours, and advisors for graduate students.

Mr. Branton concluded by explaining why recruiting is essential to FSU, given so many departments do individual recruiting. He said it is because of the digital age, their ability to answer FSU specific questions that candidates may not want to ask the department, to allow candidates to feel a sense of connection with the University, to help alleviate the strain on departments, to encourage students into the application funnel, and foster centralized support for departments as numbers have grown due to connection.

It was agreed that, in the interest of time, the Career Center Offerings Presentation by Casey Dozier would be postponed until the next meeting. The Chair then announced that he had established a survey subcommittee and had Ashley Bush explain their mission. She explained that she, Sara Hamon, James Hunt, James Beck, and Casey Dozier are putting together an aggressive plan in creating a survey that will be vetted by mid-January and have results hopefully by March. This survey will be sent to those at the University concerning Graduate and Doctoral studies. This survey will be like the Duke survey from the previous meeting, focusing on issues on doctoral education.

The survey will be distributed in a targeted way, with the recipients addressed by name and receiving the email from a faculty member. Additionally, reminders to complete the survey will only be sent to those who have not yet completed it, prioritizing personalization. Concerns with anonymity were quelled once it was clarified that results from the survey will be kept completely anonymous. There was discussion on whether to ask if students are looking for their PhD, and it was agreed that the committee should pay attention to population and where they are in their PhD process. The sub-committee explained that help is appreciated, especially in analyzing survey results, literature review, and qualitative data (for open-ended questions). Chair Rawling asked that members of the committee email him to join the subcommittee.

Chair Rawling thanked everyone for attending, informed the committee that the next meeting would be held on January 13th at 3:15p.m. when Casey Dozier will present on the Career Center Offerings. The Chair requested that the committee check their email on the holiday break for details regarding upcoming events and the location of spring meetings. Upon motion of the Chair, the Committee adjourned at 4:46 p.m.

Handouts: Agenda, Graduate Fall Enrollments Graph