

Checklist for SACSCOC Narratives

- ✓ Have you responded to the “Questions to Consider” identified in the Resource Manual?
- ✓ Have you provided relevant and adequate documentation (see “Sample Documentation” in the Resource Manual)?
- ✓ Did you cover the way in which your requirement applied to off-campus sites:
 - Panama City, Republic of Panama
 - Asolo Conservatory for Actor Training (Master’s Degree) – Sarasota
 - Panama City, Florida
- ✓ Did you cover the way in which your requirement applied to distance learning programs?
- ✓ Did you avoid use of the future tense in your narrative?
- ✓ Did you avoid use of the passive voice in your narrative?
- ✓ Did you avoid use of ambiguous sentences and deal in specifics?